

GOVT OF KERALA
Finance(ITSF)Department

No.81/2021/Fin

Thiruvananthapuram

Dated:20/09/2021

CIRCULAR

Sub: SPARK-Setting up of expiry date for bills in SPARK-Intimation-Reg

Ref: Letter No.TRY/1508/2021-E1 dated 14-5-2021 and 13-9-2021 from the Director of Treasuries.

It has been observed that, among the bills e-submitted to Treasury system from SPARK, some of the bills didn't qualify for further processing or passing to effect payment due to various reasons such as dishonouring by Treasuries for want of submission of signed print outs by DDOs or insufficient allotment or incorrect selection of head of account etc. and may kept idle in the system without further processing. This result in keeping those bills indefinitely in SPARK/ Treasury System and piling up of unnecessary bills in the database and thereby overloading the storage and affecting the speed and the performance of the entire system. This situation warrants the implementation of a system policy for keeping away of such unnecessary and unattended bills in various software applications.

Government have examined the matter and are pleased to enable an expiry period of 60 days for all SPARK generated bills. The details are as mentioned below,

- 1) The whole life period of a bill generated in SPARK would be 60 days from the date of processing of the same. If the same is not e-submitted to treasury within 45 days, the same will got cancelled automatically in SPARK.
- 2) The bills submitted to treasury system via e-submission by DDOs will bear an expiry period of 60 days from its date of processing in SPARK. After the expiry of this period, the bill would get rejected automatically from treasury system and got cancelled at SPARK also, if kept idle or unattended. The same can be regenerated and submitted, if required.
- 3) This is applicable in the case of bills generated by aided institutions as well.

- 4) The bills for claims such as Festival allowance etc having financial year end validation would continue as such without waiting for this 60 days condition.

The Director of Treasuries is instructed to inform the content of this circular to all the treasury officer to ensure prompt action on the bills received in Treasury system, without delay.

All the Head of Departments and Drawing and Disbursing Officers are informed of the position above while processing of bills in SPARK.

SURESH KUMAR .O.B
DEPUTY SECRETARY TO GOVERNMENT

To:

The Principal Accountant General(A&E/G&SSA),Kerala,Thiruvananthapuram

The Accountant General(E&RSA),Kerala, Thiruvananthapuram

All Head of Departments (through Administrative Departments via e-office notice board)

All Administrative Departments of Secretariat (through e-office notice board)

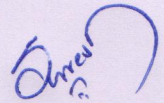
The Chief Project Manager, SPARK PMU, Thiruvananthapuram

Nodal Officer(www.finance.kerala.gov.in)

The Director of Treasuries, Thiruvananthapuram

Office copy/Stock file(E1559877)

Forwarded /By order



Section Officer